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## Institute of Mental Health & Neurosciences Kashmir

### P. G DEPARTMENT OF PSYCHIATRY

(Govt. Psychiatric Diseases Hospital, Kathidarwaza Rainawari Sgr.)

An associated hospital of Govt. Medical College, Srinagar

Date: 26.08.2022

#### **Advertisement Notice no. 01 of 2022**

**Dated 26.08.2022**

Applications on prescribed proforma (as per Annexure-A to this notice) are invited from the eligible candidates of UT of Jammu & Kashmir for hiring the services of candidates for below mentioned posts under the National Drug De-Addiction Programme (DDAP) Ministry of Health and Family Welfare (MOH&FW) Government of India for Drug Treatment Centre, at Institute of Mental Health & Neurosciences Kashmir for a period of one year. The applications should reach office of the *Head of the Department of Psychiatry, (IMHANS) Government, Medical College, Srinagar Kathidarwaza near Badamwari by or before 10<sup>th</sup> September 2022 up-to 02:00 PM.* No application after the cut-off date and time shall be considered:

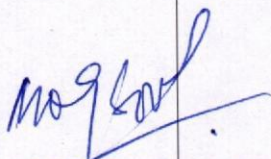
S.no	Post	No. of Posts	Minimum Qualification/Experience	Remuneration
1.	Medical Officer	01	<p><b>Essential:</b> Minimum MBBS Qualification with Medical Council Registration</p> <p><b>Desirable:</b> Experience of working with persons with substance use disorders is desirable.</p> <p><b>Experience:</b></p> <ol style="list-style-type: none"><li>1. Providing assessment, diagnostic services and management to the patients</li><li>2. Working under the overall supervision of the nodal officer of the DTC.</li><li>3. Providing assessment and diagnostic services to the patients.</li><li>4. Providing initial short term treatment as well as long term pharmacotherapy to the patients.</li><li>5. Providing referral services to the patients including referral for other health conditions, other social needs, as well as referral to the higher centre for management of complex cases of substance use disorders.</li><li>6. Providing orientation to other departments/staff of the hospital (to enhance referrals to the clinic)</li><li>7. Maintaining adequate medical records</li><li>8. Day to day supervision of the functioning of the DTC</li></ol> <p><b>Age up to 65 years.</b></p>	45,000/-
2.	Counsellor	01	<p><b>Essential:</b> Masters in social work/humanities/sociology/psychology. Those who have undergone certificate training in counseling would be preferred.</p> <p><b>Desirable:</b> Experience of working with persons with substance use disorders is desirable.</p> <p><b>Experience:</b></p>	15,000/-

			<ol style="list-style-type: none"> <li>1. Undergoing training provided by the National Centre/Regional Centres.</li> <li>2. Working under the overall supervision of the nodal officer and Medical Officer of the DTC.</li> <li>3. Providing assessment, diagnostic services and management to the patients</li> <li>4. Providing initial counseling and Motivation Enhancement to the patients.</li> <li>5. Providing referral services to the patients including referral for other health conditions, other social needs, as well as referral to the higher centre for management of complex cases of substance use disorders.</li> <li>6. Liaison with other departments of the hospital to enhance referrals to the DTC</li> <li>7. Conducting awareness activities in the community (to enhance help seeking)</li> <li>8. Establishing linkages with the NGOs working in the Community (to enhance help-seeking.)</li> <li>9. Conducting field visits/home visits to the patients, as and when required.</li> <li>10. Maintaining records of all the activities and services; periodic reporting to the authorities.</li> </ol> <p><b>Age: up to 45 years.</b></p>	
3.	Nurse	01	<p><b>Essential:</b> Minimum recognized ANM qualification registered with Nursing Council</p> <p><b>Desirable:</b> Experience of working with persons with substance use disorders is desirable.</p> <p><b>Experience:</b></p> <ol style="list-style-type: none"> <li>1. Undergoing training provided by the National Centre/Regional Centres.</li> <li>2. Working under the overall supervision of the nodal officer of the DTC.</li> <li>3. Dispensing medications as prescribed by the doctors.</li> <li>4. Maintain records related to dispensing as applicable.</li> <li>5. Provide first-aid in case of absence of the medical doctor.</li> <li>6. Maintain records related to the stock management.</li> <li>7. <b>Age: up to 45 years.</b></li> </ol>	15,000/-

**The terms & conditions for hiring of the above staff shall be as under:-**

1. The candidate must be resident of UT of J&K and should be in good health and have ability to put in sustained hard work.
2. The hiring is purely on contractual basis for a period of one year as per NRHM norms.
3. The contractual hiring shall not confer any right on the appointee to claim extension or for regular selection at any time.
4. List of documents to be attached with the application form, (i) Date of Birth Certificate (ii). Permanent Resident Certificate (iii) Degree of requisite qualification (iv) Marks sheets and Copy of registration certification issued by the MCI.
5. The engagement will be strictly as per standing guidelines of NRHM presently in vogue.
6. The hiring shall be governed by other terms and conditions as are not specifically mentioned herein but are made applicable in case of such appointments at any time willfully by the contracting authority.
7. If contractual appointee, at any time willfully neglects or refuses to perform his /her duties, the services shall be made terminable without any notice and he/ she shall not be entitled at any salary for such period.
8. The candidate shall have to join his /her duties within one week from the date of selection along with all requisite original testimonials for verification, failing which waiting list shall be considered/ operated.

9. The candidature shall be cancelled in case it is found at any stage of hiring that any fact has been misrepresented or misconceived or any fraudulent certificate/s has been produced to avail the engagement.
10. The contractual engages shall have to furnish an affidavit duly attested by the 1st Class Magistrate to the effect that they will not claim for regular appointment at any future date on the strength on this contractual engagement.
11. The selected candidate shall have to execute an agreement to the effect that he/she will not leave the department before the completion of sanctioned term. Abandonment/termination of the arrangement will require one months' prior notice on either side, failing which the remuneration shall not be paid for one month to the incumbent which shall always remain in deposit with the department and shall be released on the completion on the sanctioned term. However, the engagement shall be terminable without notice if the scheme gets closed.
12. The applications should be accompanied with all attested certificates and no under process certificate shall be accepted/entertained.
13. A contact no. must be indicated on the application.
14. The candidate shall deposit an amount of Rs. 300/- in the official account of DTC IMHANS in J&K Bank, A/c No. 0349040510000011
15. The applications in all respects with all required documents plus a fee receipt of Rs. 300/- in the form pay-in-slip in the name of DTC IMHANS should reach to this office by or before 10<sup>th</sup> September, 2022
16. The application form can also be downloaded from official website of Government Medical College, Srinagar [www.gmc.co.in](http://www.gmc.co.in)

  
**Head of the Department**  
IMHANS (Government Psychiatric  
Diseases Hospital, Kathidawaza,  
Rainawari Srinagar)

**No. Psy/2022/Adv/DTC/319-20**

**Dated: 26 Aug, 2022**

**Copy to:**

1. Principal/Dean Govt. Medical College, Srinagar for information.
2. Chief Accounts Officer, Govt. Medical College, Srinagar for information.
3. Prof. Atul Ambedkar, Department of Psychiatry, AIIMS, New Delhi (Nodal Officer DTC) for information.
4. Medical Superintendent Govt. Psychiatric Diseases Hospital, Srinagar (IMHANS) for information.
5. Joint Director Information, Kashmir with the request that this Advertisement Notice may kindly be got published in the prominent local dailies for two consecutive days preferably in **Greater Kashmir, Aftab and Srinagar Times**.
6. I/C Website, GMC, Srinagar with the request that the said advertisement notice may be uploaded on the official website of GMC, Srinagar.
7. Office file (DTC- 51-C)

(Annexure A)

**Application Form for engagement of staff under National De-addiction Program (DDAP) MHFW Government of India, Government Medical College, Srinagar**

Recent Passport size photograph  
Self-attested

Advertisement notice no. \_\_\_\_\_ Dated: \_\_\_\_\_

Post applied for: \_\_\_\_\_

Name: \_\_\_\_\_

S/o, D/o, W/o \_\_\_\_\_

Age: \_\_\_\_\_ Sex: \_\_\_\_\_ Marital status: \_\_\_\_\_

Present address: \_\_\_\_\_

District: \_\_\_\_\_ Tehsil: \_\_\_\_\_ Pin code: \_\_\_\_\_

Mobile No: \_\_\_\_\_ : Email: \_\_\_\_\_

**Educational Qualification: (Self-attested Proof- Photo copy to be attached)**

Qualification	Year	Board / University	% of marks	Remark
10 <sup>th</sup>				
12 <sup>th</sup>				
Essential Qualification (as per Advt.)				
Other				

Experience if any: \_\_\_\_\_

**Declaration:**

I solemnly affirm that the above given information is correct to the best of my knowledge and belief, nothing thereof is misconceived or misrepresented.

No. of enclosures: \_\_\_\_\_

Signature of Candidate: \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_